



The aim of the accreditation process of the EBPU is to evaluate the clinical and education environment as well as the quality of a fellowship program in pediatric urology and also to assess the quality of care of the child and his family with a pediatric urological problem.

## Report of the - survey Quality

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<b>Name of the hospital(s) Name of the Programme</b>	
<b>Address Country</b>	
<b>Actual date(s) of visitation</b> <i>(to be filled in due to time)</i>	
<i>Eventual date(s) of previous visitation</i>	
<b>Contact person</b>	

<b>EBPU surveyors names</b> <i>(to be filled in due to time)</i>	
<b>Campus locations</b>	
<b>Meetings – programme of the day</b> <i>(to be filled in due to time)</i>	

## 1. General information for what the surveyors will look for

The visit will focus on quality of training and quality of care in Paediatric Urology

1. Evaluation of the training program in Pediatric Urology
2. Functioning of the Paediatric Urology team (within the hospital)
3. Evaluation of safety of care for the patient
4. View of the patient and his family (hospital mission and vision)

Quality domains	Instruments
1. Evaluation of care	Hospital specific tools (patient files, preferably electronic patient file system) Hospital accreditation (national or international) Hospital specific organisation Hospital specific facilities Interaction with primary care and urgent care
2. Functioning of the Paediatric Urology team	Description of interaction with the rest of the hospital
3. View of the patient and his family	Patient information Patient satisfaction measurement
4. Professional development	Fellow specific opportunities (salary/medical benefits/education/simulation training/library access/research opportunity/evaluation talks/ SOP/(electronic) portfolio/OSATS/work-life balance)

## 2. Description

### 2.1 Hospital information

**Table 1:** GM (CEO) and medical director of the hospital + dean of the medical faculty

Name	Function

**Table 2:** General description of the hospital or hospitals if there is a combined hospital-program (describe both separate)

INFORMATION	Current year	Comments
No of beds of the hospital		
No of beds urology		
No of beds pediatrics		
No of beds pediatric surgery		
No of Paediatric Urology interventions		
No of Paediatric Urology outpatient clinics		
No of Paediatric Urology unique patients		
No of Paediatric Urology first visits		
FTE medical staff of the hospital		
FTE staff Paediatric Urology		
Number of staff members in the hospital		

**Table 3:** General Accreditation (example = ISO / Joint Commission International JCI) of the hospital

INFORMATION	Previous year of inspection	Most recent year of inspection	Comments
National accreditation Name and Year			
International accreditation Name and Year			

## 2.2 Paediatric Urology Structure (independent / within Urology / within Paediatric Surgery)\*

**Table 4:** Specific information for Paediatric Urology

Information	Year of current <sup>†</sup> visit	Year of previous visit (if applicable)	Comments
First visit yes/no			
Repeat visits yes/no			
No of Pediatric Urology surgical procedures			
No of day surgery Pediatric Urology procedures			
No of diagnostic Pediatric Urology procedures under anesthesia or sedation			
No of urodynamic investigations (exc uroflowmetry)			
Average length of stay for Paediatric Urology in-patients			

**Table 5:** Paediatric Urology staff:

Weekly programme (in half day units)	Name	Name	Name	Name	Name
Operating room					
Clinic					
Urodynamic studies					
Research					
Other					
<b>Total</b>					

**Table 6:** Pediatric Urology Program director structure

Name	Function	FEAPU (yes/no)	FEAPU since when	ESPU member (yes/no)	ESPU member since

### 3. Pediatric Urology Local Network and Collaboration

#### 3.1 Pediatric Surgery (if applicable)

	yes	no	partially	Remarks / checked
Separate Pediatric Surgery department				
Number of staff pediatric surgery				
Regular conference				
Written (documented) protocol for children				
Is this department national or international accredited? (e.g EBPS European Board of Pediatric Surgery) By Whom? Since when				



### 3.2 Urology (if applicable)

	yes	no	partially	Remarks / checked
Separate Urology department				
Number of staff Urology				
Regular conference				
Written (documented) protocol for patients				
Is this department national or international accredited? (e.g EBU European Board of Urology) By Whom? Since when				

### 3.3 Radiology / Pediatric Radiology department

	yes	no	partially	Remarks / checked
Separate Pediatric Radiology department				
Number of staff pediatric Radiology				
Separate pediatric ultrasound				
Separate pediatric CT-scan				
If not: specific pediatric CT-slots				
Separate pediatric MRI				
If not: specific pediatric MRI-slots				
Regular conference				
Written (documented) protocol for children				
Is this department national or international accredited? (eg EBU) By Whom? Since when				

### 3.4 Pediatric Nuclear Medicine

	yes	no	partially	Remarks / checked
Separate Pediatric Nuclear Medicine department				
IV placement by specialist team				
Sedation by specialised team ?				
Dedicated Pediatric Nuclear Specialist ?				
Number of staff (with pediatric expertise)				
Written (documented) protocol for children (catheter placement)				
Tracer used for children				
Regular conference				
Is this department national or international accredited?				
By Whom?				
Since when				

### 3.5 Pediatric Urodynamic Suite

	yes	no	partially	Remarks checked
Separate Pediatric Urodynamic Suite				
Catheter placement under sedation by specialized team?				
Simultaneous Radioscopy possible				
Separate Radiologic imaging of the bladder				
Doctor present				
Nurse present				
multidisciplinary interpretation of tracings (daily/weekly/supervision/team)				

### 3.6 Pediatric Nephrology

	yes	no	partially	Remarks / checked
Separate Pediatric Nephrology department (number of staff/fellow)				
Hemodialysis (number year)				
Peritoneal dialysis (number patients)				
Number of Renal transplant (adults vs children)				
Team renal transplant children (describe)				
Team discussion with Pediatric Urology (if yes: how often)				
Is this department national or international accredited? By Whom? Since when				

### 3.7 Pediatric Endocrinology

	yes	no	partially	Remarks / checked
Separate Pediatric Endocrinology department (number of staff/fellow)				
Team discussion with Pediatric Urology (if yes how often)				
Specific DSD team (+description) Written (documented) protocol				
Is this department national or international accredited? By Whom? Since when?				

### 3.8 Pediatric Neurology / Neurosurgery

	yes	no	partially	Remarks / checked
Pediatric Neurology team (number of staff/fellow)				
Pediatric Neurosurgery team (staff / Fellow)				
Separate Spina Bifida team (number of staff/fellow)				
Multidisciplinary clinic (Urology/Orthopedics/...) frequency				
Transition clinic (cooperation)				
Is this department national or international accredited? By Whom? Since when?				
Number of children spina bifida chronically and regularly followed				

### 3.9 Prenatal fetal medicine

	yes	no	partially	Remarks / checked
Separate prenatal team (number of staff/fellow)				
Team meetings (describe+ frequency)				
Is this department national or international accredited? By Whom? Since when?				
Fetal interventions in the hospital? Referral to which center?				



**3.10 Pediatric Neonatology**

	yes	no	partially	Remarks / checked
Separate Neonatology team (number of staff/fellow)				
Is this department national or international accredited? By Whom? Since when?				
Number of beds				
What is the minimal age?				
Are there written documented protocols?				

**3.11 Pediatric Oncology**

	yes	no	partially	Remarks / checked
Separate Pediatric Oncology team (number of staff/fellow)				
Is this department international accredited? By Whom? Since when?				

### 3.12 Pediatric Urolithiasis

	yes	no	partially	Remarks / checked
ESWL access				
Pediatric instruments availability? Which ones?				
Collaboration with Urology (in-house/other)				
Written (documented) protocols?				

### 3.13 Transitional care

	yes	no	partially	Remarks / checked
Urology ? Written (documented) protocol ?				
Spina bifida ? Written (documented) protocol ?				
Orthopedics ? Written (documented) protocol ?				
Neurosurgery ? Written (documented) protocol ?				
Nephrology ? Written (documented) protocol ?				

## 4. Work environment for the fellow

### 4.1 Patient file system

	yes	no	partially	Remarks / checked
Electronic patient file system Is there a single system for nurses and doctors?				
Imaging electronic patient file system Is this integrated?				
Informed consent for procedures/surgery (describe how information is delivered + documentation)				
Pain registration / Pain information				
Surgery report: when is it available? (communication transfer) Available for nurses? Available for doctors?				

## 4.2 Patient safety

	yes	no	partially	Remarks / checked
Before surgery: site marking? Who performs this?				
Time out procedure before incision (which parameters) ?				
Possibility of parents to stay in the room overnight? Bed?				

**5. Work environment for the fellowship program : quality of care**

**5.1 Quality parameters**

	yes	no	partially	Remarks / checked
Morbidity / mortality meeting				
Problem Incidence Management System?				
Infection control team (advisory role/access information)				

## 5.2 Fellow access to structured guidelines (in-house) for the common pediatric urology pathologies

	yes	no	partially	Remarks / checked
Is pediatric urology known within hospital (content)				
Are there IN-HOUSE pediatric urology guidelines = SOP Written (documented) protocol Describe which ones				
Access to the pediatric urology guidelines (paper file / intranet) Written (documented) protocol				
Update of the guidelines (frequency)				
Are there multidisciplinary care programs present Which ones? Please demonstrate the guidelines?				



## 6. Pediatric Urology Fellowship program

### 6.1 Qualification

	yes	no	partially	Remarks / checked
Guidance (HR) with contract (diploma check)				
Language assistance possible				
Salary and cost of living				
Health insurance				
Do you have a personal tutor/supervisor?				
Do you have a personal written training programme?				
Do you rotate in other departments? Example Pediatric Surgery/Nephrology/Radiology				
Liability insurance				
Functioning talks How frequent				
Evaluation talks How frequent				
How many hours per week (average) do you work in the hospital				
How many weeks of vacation do you have per year?				
On-call number nights per month (in-house or on-call from home)				
Describe your life-work balance				
Do you know what second victim means?				
Is there a program of second victim in your hospital?				

## 6.2 Education

	yes	no	partially	Remarks / checked
Is there a specific pediatric urology meeting room? (if shared, with whom?)				
Are you expected to write a scientific article during your fellowship? How many?				
Do you have assistance in writing a scientific manuscript?				
Do you have assistance in statistical analysis of a study?				
Is there an ethical committee in your hospital/university supervising your study?				
Possibility of clinical research				
Possibility of basic research				
Access to medical library (journal access) online				
Possibility to present scientific work				
Do you have access to a personal computer?				
Are you required to keep a logbook of your activities?				
Is there a logbook follow-up? How regular?				
Do you know what OSAT is? Objective and structured assessment of technical skills. Are you having these? Are they documented?				
Access to simulation center				
Do you have the opportunity to go to a national scientific meeting?				
Do you have the opportunity to go to an international scientific meeting?				

